

SHELBY COUNTY BOARD OF COMMISSIONERS AGENDA ROUTE SHEET

Referred to Commission Committee 4 - Law Enforcement, Fire, Corrections & Courts

For Commission Action on

A RESOLUTION APPROVING THE EXPENDITURE OF FUNDS IN THE AMOUNT \$859,257.78 FOR PROCURING VEHICLES FOR THE SHELBY COUNTY SHERIFF'S OFFICE FLEET AND THIS ITEM REQUIRES THE EXPENDITURE OF COUNTY GENERAL FUNDS IN THE AMOUNT OF \$639,234.18 AND SHERIFF'S OFFICE NARCOTICS FUNDS IN THE AMOUNT OF \$220,023.60, FOR A TOTAL OF \$859,257.78. SPONSORED BY COMMISSIONER SIDNEY CHISM.

CHECK ALL THAT APPLY BELOW:

This Action does NOT require expenditure of funds.

 X This Item requires/approves expenditure of funds as follows (complete all that apply):

County General Funds: \$639,234.18 County CIP Funds- \$

State Grant Funds: \$ _____; State Gas Tax Funds: \$ _____

Federal Grant Funds: \$

Other funds (Specify source and amount): Sheriff's Narcotics Fund-State \$220,023.60

Other pass-thru funds (Specify source and amount): \$

Originating Department: Shelby County Sheriff's Office

APPROVAL:

Dept. Head: Kimberly Hackney 545-5772 \ \

(Print your name & phone #.) (Initials) (Date)

Elected Official: Sheriff Mark H. Luttrell Jr. 545-5503 \ \
(Print your name & phone #.) (Initials) (Date)

Division Director: Harvey Kennedy 545-5505 \ \
 (Print your name & phone #.) (Initials) (Date)

CIP – A&F Director: _____

(Print your name & phone #.) (Initials) (Date)

Finance Dept. _____ \ _____ \ _____
(Print your name & phone #.) (Initials) (Date)

County Attorney: _____ \ _____ \ _____
(Print your name & phone #.) (Initials) (Date)

CAO/Mayor: _____

(Print your name & phone #.) (Initials) (Date)

ITEM NO: _____

PREPARED BY: Kim Hackney

APPROVED BY: _____

A RESOLUTION APPROVING THE EXPENDITURE OF FUNDS IN THE AMOUNT \$859,257.78 FOR PROCURING VEHICLES FOR THE SHELBY COUNTY SHERIFF’S OFFICE FLEET AND THIS ITEM REQUIRES THE EXPENDITURE OF COUNTY GENERAL FUNDS IN THE AMOUNT OF \$639,234.18 AND SHERIFF’S OFFICE NARCOTICS FUNDS IN THE AMOUNT OF \$220,023.60, FOR A TOTAL OF \$859,257.78. SPONSORED BY COMMISSIONER SIDNEY CHISM.

WHEREAS, The Shelby County Sheriff’s Office, in its annual replacement review, identified a number of vehicles in need of replacement in the Sheriff’s Office fleet; and

WHEREAS, On October 6, 2008 the Shelby County Purchasing Department, on behalf of the Sheriff’s Office, received five (5) sealed bids in response to BID #I001415 for pursuit, non-pursuit, and support vehicles; and

WHEREAS, The recommended suppliers listed on Exhibit A, which is attached and incorporated as if fully set forth herein, represent the best and lowest bids by vehicle; and

WHEREAS, The funds for the purchase of vehicles are available in the FY 2008-2009 Operating Budget Accounts 031-610202-7006 (Passenger Vehicles) and 091-620403-7006 (Passenger Vehicles).

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF SHELBY COUNTY, TENNESSEE, That the amounts of \$639,234.18 from the FY 2008-2009 Operating Budget Account 031-610202-7006 (Passenger Vehicles), and \$220,023.60 from Account 091-620403-7006 (Passenger Vehicles) are hereby appropriated for the purchase of vehicles for the Shelby County Sheriff’s Office fleet from the vendors as set forth in Exhibit A.

BE IT FURTHER RESOLVED, That the Purchasing Department is hereby authorized to issue purchase orders to the vendors recommended for vehicle purchases.

BE IT FURTHER RESOLVED, That the County Mayor and the Director of Administration and Finance are authorized to issue their warrant or warrants in amounts not to exceed \$859,257.78 for the purposes contained in this resolution to procure vehicles for the Shelby County Sheriff’s Office and to take proper credit in their accounting therefore.

A C Wharton, Jr., County Mayor

Date: _____

ATTEST:

Clerk of County Commission

ADOPTED:_____

SUMMARY SHEET

I. Description of Item

In its annual replacement review, the Sheriff’s Office identified a number of police pursuit, non-pursuit, and support vehicles in need of replacement this fiscal year. Replacements are based on mileage, performance and maintenance requirements.

The Sheriff’s Office requested bids for seven (7) different types of vehicles. The Purchasing Department requested sealed bids and received responses from five (5) vendors. Recommendations are based on the lowest and best bid by vehicle and the needs of the using bureau.

II. Source and Amount of Funding

Funds are available FY 2007-2008 Operating Budget in the following accounts:

031-610202-7006 (Passenger Vehicles)	\$	639, 234.18
091-620403-7006 (Passenger Vehicles)	\$	220, 023.60

Matching Contributions: \$0

III. Contract Items

Sealed Bid Number I-001415 dated October 6, 2008

IV. Additional Information Relevant to Approval of this Item

The Shelby County Sheriff’s Office strives to maintain a professional and reliable fleet of vehicles to provide emergency support and first-responder services to the citizens of Shelby County. Vehicle replacement has become an annual task in an attempt to meet the demands associated with carrying out the responsibilities of the agency.